

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF ADMINISTRATIVE SERVICES**

POLICY FOR DEMONSTRATIONS/EVENTS AND DISPLAYS ON THE STATE HOUSE GROUNDS

The following conditions shall apply to any demonstration/event or display on the State House grounds:

- A properly completed application shall be submitted to the Administrator of the Bureau of General Services at least five (5) business days prior to the demonstration/event or display.
- The demonstration/event or display shall not be vulgar, licentious, lewd or obscene. The demonstration/event or display shall be of quality and character deemed suitable for viewing by any individual, including school – age children, who may visit the buildings within the State House complex.
- The demonstration/event or display shall not create a risk of harm to any person or disrupt essential governmental operations.
- The demonstration/event or display shall not impede free public access/egress to and from the State House, or otherwise impose a hardship on emergency personnel/vehicles that may be required to render their services within the state House or upon its grounds.
- The demonstration/event or display shall not disturb the public peace not the religious worship of others.
- The demonstration/event or display shall not be destructive to State property. Any clean up costs over and above the normal maintenance costs for the State House grounds shall be borne by the applicant.
- No banners, signs, or placards shall be attached or affixed to any facility, statue, or fixture on the grounds. Banners, signs, and placards shall not be carried or held in such a way as to obstruct another's view or to endanger the safety of another.
- The applicant will provide any power source necessary for the demonstration/event or display. All tents/booths or additional equipment needed for the demonstration/event or display shall be coordinated through General Services and submitted on State House Site Plan for approval.
- Any demonstration/event or display shall be limited in duration to ten (10) calendar days.
- No selling or vending of commodities shall be allowed.
- No more than three (3) permits for demonstration/events or displays shall be granted at any one time.

Return to:
State of New Hampshire, Bureau of General Services
25 Capitol Street, Room 408
Concord NH 03301
PH: 603-271-3148
FX: 603-271-1115

Date of Application:

**STATE OF NEW HAMPSHIRE
APPLICATION FOR PERMIT
DEMONSTRATION/ACTIVITY**

CONTACT INFORMATION:

Organization Name:		Phone Number:	
Address:		City/State/Zip:	
Name or PRIMARY person in charge of demonstration/activity:		Home Number:	
		Work Number:	
Address:		City/State/Zip:	
Name of ALTERNATE contact person:		Home Number:	
		Work Number:	
Address:		City/State/Zip:	

DEMONSTRATION INFORMATION:

Type of demonstration/activity:	
Purpose of demonstration/activity:	

Proposed date(s):	From:		To:	
Proposed hours:	From:		To:	

Indicate number of persons expected:	Participants:		Spectators:	
--------------------------------------	---------------	--	-------------	--

List special equipment to be used:	
Specific location where event is to be held:	

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT AND THAT I AGREE TO THE TERMS AND CONDITIONS ON THE REVERSE SIDE.

Submit five (5) working days prior to proposed event to allow for processing of the application.

(Signature)_____ Date: _____

(Name: Print or type)
(Title or position in Organization)

If access to the State House or Legislative Office Building is requested, this application will be forwarded to the appropriate Legislative office for further approval. Additional time for processing may be required.

If demonstration/activity is to extend beyond state property, a separate permit must be obtained by the City of Concord, Code Enforcement, Health Services Division, City Hall-41 Green Street, Concord NH 03301.

Date Authorized: _____

Administrator, Bureau of General Services

THIS PERMIT MAY BE REVOKED FOR JUST CAUSE AT ANY TIME.
THE GRANTING OF A PERMIT BY THE STATE OF NEW HAMPSHIRE TO USE THIS AREA FOR DEMONSTRATION OR ACTIVITY INDICATES NEITHER ENDORSEMENT NOR SUPPORT BY THE STATE OF THE VIEWS OR RELIGIOUS BELIEFS OF THE ORGANIZATION SPONSORING THE DEMONSTRATION OR ACTIVITY.

DEMONSTRATION/ACTIVITY PERMIT APPLICATION
RECOMMENDATION FOR ACTION

I have reviewed the attached application from _____ and make the following recommendation.

Accept: ☐ Reject ☐ (Explain)

Personnel: _____

Other: _____

Additional
Comments: _____

Date

Administrator, Bureau of General Services

I concur ☐ /do not concur ☐ with the above recommendation
(Check one)

Exceptions:

Date

Director, Plant and Property Management

Approved: ☐ Rejected: ☐

Comments: _____

Date

Commissioner
Department of Administrative Services